

LANGUAGE STUDENTS

CD DUPLICATION

Attention Foreign Language Students!

For those needing copies of audio material, please **provide your own blank CD-R disks (NOT CD-RWs or DVDs)** and label them with your name, class, and the material you need (i.e. Tu Mundo Ch 1-6, etc.). Place your CDs in the “Drop Off CDs” box located next to L110C. Please allow **24 hours** for copies, unless told otherwise by lab staff. When your copies are finished, they will be placed in the “Pick Up CDs” box.

- **You may now use a USB Flash Drive if you would like MP3 files. Please see instructions below.**

The following is needed for each course:

Course & Description	Audio CD(s) Required	MP3 CDs Required
Spanish 1010 – Tu Mundo – Chapters 1 – 6	2	1
Spanish 1020 – Tu Mundo – Chapters 7 – 12	2	1
Spanish 2010 –		
Italian 1010 – Prego! 8 th Ed Preliminary – Lesson 6	7	1
Italian 1020 – Prego! 8 th Ed Lesson 7 – 12	6	1

Audio files can also be made available in MP3 format. This requires only 1 CD for each class. Please specify on your CD that you wish your audio files in MP3 format. Note that MP3 CDs will not play on regular CD players. Computers and SOME car stereos and DVD players will play MP3 disks but not all so make sure that the equipment you intend to play the disk on supports this format.

We are now accepting USB Flash Drives to copy files in MP3 Format. Please label disks with your name and class. Flash drives must be at least 512 Mb. and should not contain sensitive or important data. Please note that we cannot guarantee the security of USB Flash Drives so use them at your own risk. We WILL NOT accept portable MP3 players, iPhones, or other electronic devices for transferring media files. Please DO NOT leave these devices in the Drop Off box as they may be stolen.